

PASCHIM MEDINIPUR DISTRICT POLICE

PACE

Police Assistance in Career & Employment Enhancement

Portal Functionality Walkthrough

Connecting local youth with trusted employers through a police-supported career initiative.



What PACE Does

PACE is a district-police-backed job portal that connects local youth (applicants) with verified employers, replacing informal hiring drives with a structured, trackable, one-profile application system.

1

One Profile, Many Jobs

Applicants build a single professional biodata — photo, ID, qualifications, experience, skills — and reuse it to apply across every listed vacancy.

2

Verified, Company-wise Vacancies

Openings are organized by employer (e.g. Rashmi Metaliks, MAT Foundry) with role, salary, openings, experience and closing date shown up front.

3

Secure Applicant Accounts

Mobile-OTP verified registration, encrypted password storage, security-question password recovery, and session-refresh on password change.

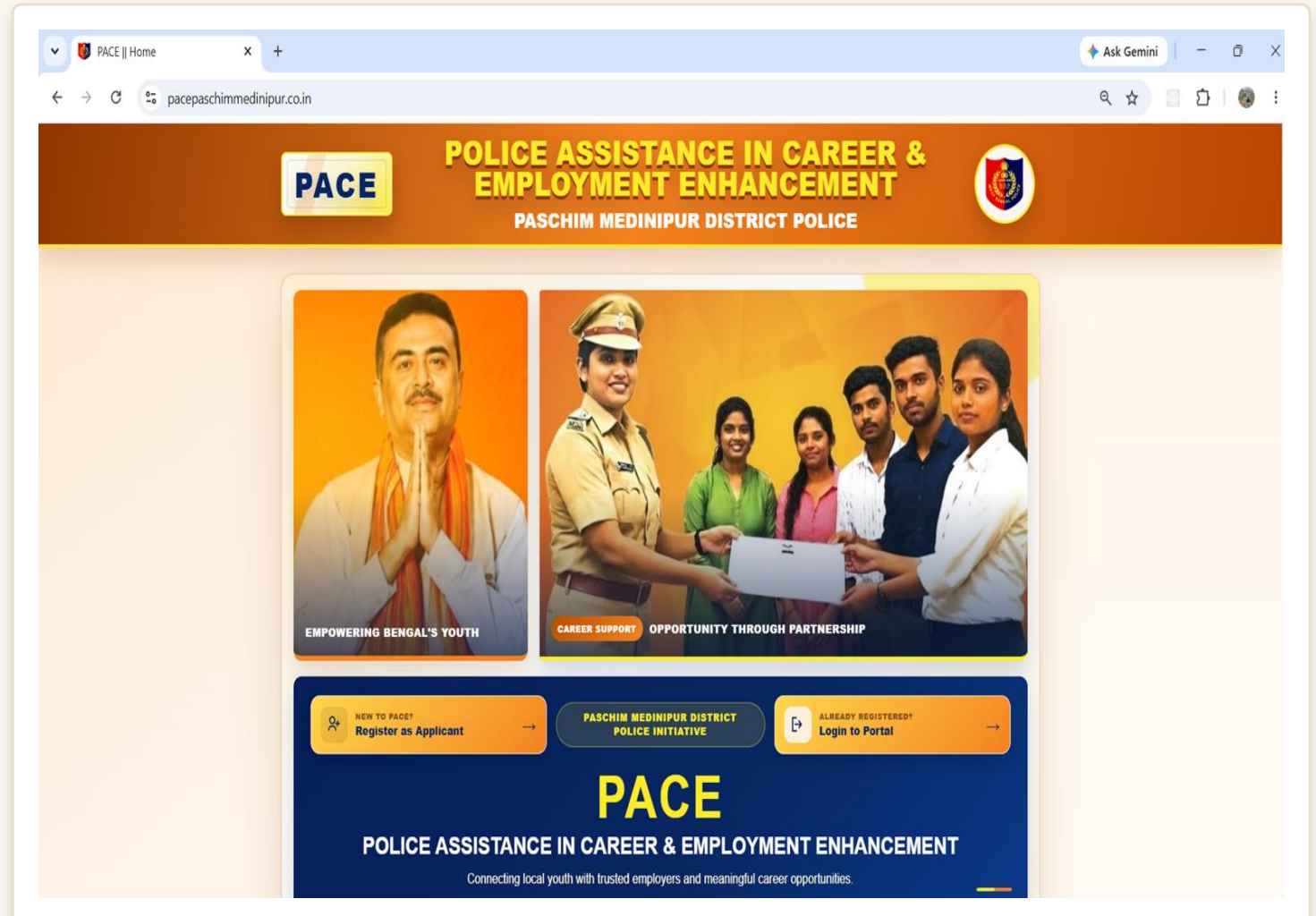
4

End-to-End Application Tracking

Applicants submit a cover note per job, then track status (Submitted / Rejected / etc.) and edit applications from a single dashboard.

Home Page

- Hero banner frames PACE as a police-driven youth-employment initiative for the district.
- Three clear entry actions: Register as Applicant, Login to Portal, or read about the Police Initiative.
- Publicly reachable at pacepaschimmedinipur.co.in — no login required to land here.



The screenshot shows a web browser displaying the PACEE website. The browser's address bar shows a URL starting with 'http://'. The website has a dark blue header with the text '2. Verify by OTP' in white. Below the header, there is a navigation bar with the PACEE logo on the left, the text 'POLICE ASSISTANCE IN CAREER & EMPLOYMENT ENHANCEMENT' in large, bold, white letters, and the Paschim Medinipur District Police logo on the right. The main content area is divided into two columns. The left column has a dark blue background with the text 'APPLICANT REGISTRATION' and 'Build your future with PACEE'. Below this, there are three steps listed: 01 Create your account, 02 Verify by OTP, and 03 Start applying. The right column has a white background with the text 'MOBILE VERIFICATION' and 'Enter OTP'. It states that a 6-digit OTP was sent to a phone number and provides a text input field for the OTP. Below the input field, there is a button labeled 'Verify & Create Account' and a link to 'Change registration details'.

Account Login

- Registered applicants sign in with email address and password.
- Password field has a Show/Hide toggle for safe entry.
- Direct links out to account creation ("Create an applicant account") and password recovery ("Reset your password").
- Left panel reinforces value props: one profile, trusted vacancies, simple applications.

The screenshot displays the PACE login interface. The header is orange with the PACE logo, the title "POLICE ASSISTANCE IN CAREER & EMPLOYMENT ENHANCEMENT", and the text "PASCHIM MEDINIPUR DISTRICT POLICE". The main content area is split into two panels. The left panel, titled "WELCOME BACK", says "Continue your career journey" and lists three benefits: "One professional profile", "Trusted vacancies", and "Simple applications". The right panel, titled "SECURE PORTAL", says "Account Login" and prompts the user to "Enter your registered credentials to continue." It includes input fields for "Email address" and "Password", a "Show" toggle for the password, a "Login to PACE" button, and links for "Create an applicant account" and "Reset your password".

Reset Password (3-Step Flow)

1

Step 1 — Verify Phone

Enter the registered mobile number plus a simple security-question check before an OTP is issued.

2

Step 2 — Secure Password

Applicant sets a new strong password to regain access for future logins.

The screenshot displays a web browser window with the URL `pacepaschimmedinipur.co.in/forgot-password`. The page header features the PACE logo and the text "POLICE ASSISTANCE IN CAREER & EMPLOYMENT ENHANCEMENT" and "PASCHIM MEDINIPUR DISTRICT POLICE". The main content area is titled "Reset your password securely" and "ACCOUNT RECOVERY". It lists three steps: 01 Phone verification (Receive a one-time password by SMS), 02 Email confirmation (Review the account email before reset), and 03 Secure password (Create a strong password for future login). The current step is "STEP 1 OF 3 Verify Phone", which prompts the user to "Enter the mobile number saved in your applicant profile." It includes a "Phone number" input field with a "+91" prefix and a "Security question: 5 + 9 = ?" input field. A "Send OTP" button is visible, along with a link to "Back to login" for users who remember their password.

Complete Profile — Professional Biodata

- Progress meter tracks the 16 mandatory items to reach "100% Application-Ready."
- Photo & Identity: profile photo, signature and a chosen ID proof (e.g. Aadhaar) upload.
- Personal Details: contact info, DOB, address, district/police station/block mapping.
- Qualifications & Experience: repeatable "Add More" blocks for education and job history.
- Skills & Career Summary: title, expected CTC, skills, profile summary, LinkedIn/portfolio links.
- Explicit consent checkbox before the profile can be saved for recruitment use.

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Jobs Profile Applications Password Logout

PROFESSIONAL BIODATA
Complete Profile
Build a professional biodata with documents, qualifications, experience, and skills.

PROFILE SAVED Professional Resume Detailed Biodata View Jobs

100% PROFILE COMPLETE
16 of 16 mandatory items completed
Excellent—your essential profile details are complete. APPLICATION READY

01 Photo and Identity
Upload a clear profile photo, signature, and one valid ID proof document.

Profile Image
Choose File No file chosen
JPG or PNG, up to 2 MB.
View Current Photo

Signature
Choose File No file chosen
Sign on white paper and upload a clear JPG or PNG, up to 1 MB.
View Current Signature

Uploaded
ID Proof Type
Aadhaar Card
ID Proof No. *
Enter ID proof number
ID Proof File
Choose File No file chosen
PDF, JPG or PNG, up to 4 MB.
Download Current ID Proof

02 Personal Details
These details help employers identify and contact you.

Name *
Applicant
Phone No. *
Enter 10 digit mobile number
Email ID *
applicant@inhsportal.in
Date of Birth *
dd-mm-yyyy

Company-wise Vacancies

- Dashboard opens with open-position count and profile completeness status.
- Multi-field search & filter: title/skill/company, location, employment type, experience, salary, closing date.
- Vacancies grouped by employer (Rashmi Metaliks Ltd., MAT Foundry India Pvt. Ltd., etc.) with sector and open-role count per company.
- Each job card shows openings, location, key requirement snippet and salary/CTC detail, with a one-click "View & Apply."

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Jobs Profile Applications Password Logout

APPLICANT WORKSPACE
Company-wise Vacancies
Discover trusted opportunities and apply to multiple positions using one professional profile.
10 OPEN POSITIONS
My Applications

100% PROFILE COMPLETE
Your profile is application-ready
All essential profile details have been completed.
REVIEW PROFILE

FIND YOUR OPPORTUNITY
Search and filter vacancies

Search
Job title, skill, department, company

Company
All companies

Location
All locations

Employment type
All types

Experience
Example: Fresher, 1-3 years

Salary
Example: 3 LPA, 15000

Closing on or before
dd-mm-yyyy

Search Vacancies

Rashmi Metaliks Ltd. Kharagpur
Manufacturing | 8 open positions

Full Time
Security Guard
• Kharagpur 60 openings Experienced on security measures
Security guards

Full Time
Welder
• Kharagpur 10 openings Experience as a welder
Experience as a welder

Job Detail & Apply Now

- Position Details panel: role, employer, location, employment type, openings, salary, experience needed and last date to apply.
- Full Description and Requirements sections give applicants context before committing.
- Apply Now panel captures a free-text Cover Note plus a "do you hold the required degree" checkbox.
- Single "Submit Application" action links the applicant's saved profile to this specific vacancy.

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ENHANCEMENT

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Jobs

Profile

Applications

Password

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POSITION DETAILS

Horticulture Helper

Rashmi Metaliks Ltd. Kharagpur Kharagpur

Back

Full Time

OPENINGS
10

SALARY
Negotiable

EXPERIENCE
Having experience in a nursery, farm.

LAST DATE
2026-07-31

Description

Horticulture Helper

Requirements

Having experience in a nursery, farm.

TAKE THE NEXT STEP

Apply Now

Cover Note

Write a short note for the hiring team

☐ Wheather do have the degree for this post

Submit Application

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My Applications — Tracker

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ENHANCEMENT

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Jobs

Profile

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APPLICATION TRACKER

My Applications

Track every job you have applied for from one place.

2 SUBMITTED

Find More Jobs

COMPANY	POST	COVER NOTE	DEGREE	STATUS	APPLIED AT	ACTION
Saffron Infotech	HR Executive	Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has...	Yes	Rejected	2026-07-12 11:52:34	Edit
Saffron Infotech	Junior Web Developer	Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has...	No	Rejected	2026-07-11 17:46:00	Edit

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Single Dashboard

Every application the applicant has submitted appears in one table — company, post, cover note, degree flag, status and applied-at timestamp.

Status at a Glance

A count badge ("N Submitted") and per-row status pill (e.g. Submitted, Rejected) give an instant read on progress.

Editable Applications

An "Edit" action per row reopens the application so cover notes or degree answers can be updated after submission.

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10

Application Update — Edit Cover Note

- Reached from the Applications tracker's Edit action — pre-loads the company/post context (e.g. Saffron Infotech | HR Executive).
- Cover note text and the "do you hold the required degree" checkbox remain editable after first submission.
- Current status and original applied-at timestamp are shown read-only for reference.
- "Update Cover Note" commits the change without requiring a fresh application.

The screenshot shows a web application interface for 'PACE' (Police Assistance in Career & Employment Enhancement) under the 'PASCHIM MEDINIPUR DISTRICT POLICE' banner. The user is logged in as 'Saffron Infotech | HR Executive'. The main heading is 'Edit Cover Note'. Below this, there is a text area for the 'Cover Note' containing Lorem Ipsum text. A checkbox labeled 'Wheather do have the degree for this post' is checked. Below the checkbox, the status is 'Rejected' and the applied-at timestamp is '2026-07-12 11:52:34'. At the bottom, there is an 'Update Cover Note' button with a right arrow. A 'Back' button is also visible in the top right corner of the main content area.

Change Password

- Requires the current password before any change — identity verification, not just a new-password form.
- New password enforces strength rules: 8-72 characters, upper/lowercase, number and special character, with a live strength meter.
- Confirm-password field guards against typos before submit.
- Session is refreshed after a successful update; passwords are stored hashed and never displayed.

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Jobs Profile Applications **Password** Logout

ACCOUNT SECURITY

Protect your account

Use a strong, unique password to keep your profile and application information secure.

- ✓ **Private and encrypted**
Your password is securely hashed and never displayed.
- ✓ **Identity verification**
Your current password is required before any change.
- ✓ **Secure session**
Your session is refreshed after a successful update.

SECURITY SETTINGS

Change Password

Confirm your identity, then create a new secure password.

Current password

Enter your current password **Show**

New password

Create a strong new password **Show**

8-72 characters Uppercase letter Lowercase letter Number Special character

Confirm new password

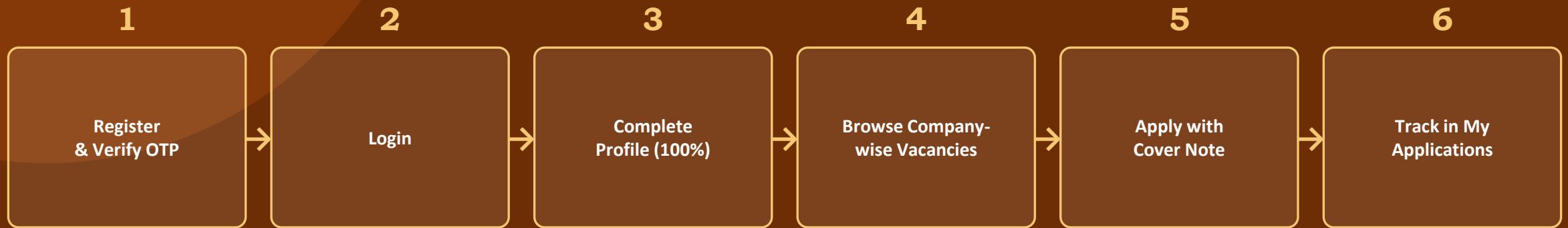
Re-enter your new password **Show**

✓ Update Password Cancel

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END-TO-END FLOW

From Registration to Placement Tracking



PACE turns the district police's employer network into a self-service, auditable job portal — one profile, verified vacancies, and full application traceability for every applicant.